

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, JANUARY 8, 2018 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Organizational Meeting – Deputy City Clerk Stacey Mullen will deliver the oath.
 - a. Oath of office for Mayor and councilmembers continuing to serve. (Court Solicitor Qader Baig will deliver the oaths to council)
 - i. Mayor Jerry Roseberry
 - ii. Sarah Davis – Post 1
 - iii. George Holt – Post 2
 - iv. Michael Ready – Post 3
 - v. David Eady – Post 4
 - vi. Jim Windham – Post 5
 - vii. Jeff Wearing – Post 6 (Newly elected)
5. Motion to accept the Agenda for the January 8, 2018 Mayor and Council Regular Meeting.
6. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of December 4, 2017.
 - b. * Motion to approve the Minutes of the Work Session December 18, 2017.
 - c. * Motion to accept the Minutes of the Trees, Parks and Recreation meeting from August 8, 2017 and October 10, 2017.
 - d. * Motion to accept the Minutes of the Planning Commission Meeting from October 10, 2017.
7. Mayor’s Report – Appointment of special committees.
 - a. C. David Strickland, PC – City Attorney
 - b. Steven A. Hathorn – Municipal Judge
 - c. M. Qader A. Baig – Municipal Solicitor
 - d. Lauran S. Willis – City Clerk/Treasurer
 - e. Dave Harvey – Chief of Police
8. * Mayor Pro-Tem for 2018 - We will need to appoint a new Mayor Pro-tem for 2018. We have attached the list from the past 15 years.
9. Planning Commission Recommendations/Petitions.

10. Citizen Concerns.
11. * **Pierce Street Corridor Re-Design** – The Planning Commission recommends supporting Oxford College’s proposed re-design of Pierce Street. Kendra Mayfield will discuss with City Council in detail the proposed street improvements.
12. * **Asbury Street Parking** – City Council will revisit Oxford College’s proposed plan to construct parking behind Allen Memorial and on Asbury Street.
13. **DDA Funding Request** – At their last meeting, the DDA made a motion to request that Council increase their budget allocation from \$30,000 to \$50,000 to cover the total costs of preparing E. Clark Street for future development.
14. * **Intergovernmental Agreement between the DDA and City Council** – The DDA asks that Sections 4, 5, and 6 of the IGA be revised before Council officially adopts the agreement. We have attached a draft version of the IGA with the specified revisions.
15. Invoice Approval

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (November)	1,501.04
Blue Cross Blue Shield	Health Insurance (Jan)	8,038.48
Georgia Municipal Association	Employees Retirement Inv. 329462	6,279.16
Latham Home Sanitation Co. Inc.	Monthly curbside service for November	5,636.10
Newton County BOC	Water Purchase Cornish Creek for November Inv#2365	21,276.00
Newton County BOC	Landfill fees for dumping of Commercial Brush	1,116.18
Newton County Water & Sewer	Plant Operations & Maintenance 10/30/17 -11/29/17	6,108.58
Newton County Water & Sewer	Plant Operations & Maintenance 11/29/17 – 12/28/17	6,108.58
Soplicity	Monthly IT Services January Inv#9325	1,804.60
Southeastern Power Admin.	SEPA energy cost (Nov) Inv. B-18-0391	2,955.93
Utility Services Co., Inc.	Quarterly Tank maintenance	2,715.32
PURCHASES/CONTRACT LABOR		
Anixter	Electrical Supplies	1,418.75
AT&T	Plan Services for December	1,383.94
Card Services	Mayor Summit, Mayor & Assistant City Manager, lunch for Newton Co. Pavers, Covington Ford oil change manager car, other misc.	1,485.47
City of Covington	E-911 Surcharges Annual Dispatch Services Fee	20,035.54
Consolidated Copier Services	Annual contract fees 10/31/17-10/31/18 Inv. AR44427	2,146.53
GMA/TRM	Telecommunications & Right of Way Mgmt.	1,189.84

Phoenix Personnel	Temporary Employment Svc. Week ending 12/17/17	1,008.00
The Covington News	Ads for Comprehensive Planning/Administrative Clerk and Police Officer.	1,425.29
Steven H. Hathorn	Legal services as Municipal Judge Oct-Dec	1,250.00
Treadwell, Tamplin & Co.	Interim billing services for FY2017 audit services	5,000.00
APPROVED CONTRACTS		
HCS Services Inc.	2 nd Draw on George Street Trail Project	9,000.00
HCS Services Inc.	Final on George Street Trail Project	53,130.00
Pittman Construction Co., Inc.	Green Street Paving 2017 LMIG Project	10,798.46
Jordan Engineering (Invoices 14360-14363)	Misc. questions re: sewer easements, George St. Trail, Asbury Park, & RW mapping projects. Site meeting w/Huie Stewart & Matt Pepper/ Correspondence w/AT&T, Arrange another utilities call for N. Emory between Stone & Pierce. GPS Robot Map various locations/cad research/field coordination/data mgmt. etc.	6,940.00
Jordan Engineering (Invoices 14316,14335,14336)	Prep exhibits & attend meeting Mgr. & Mayor/ GUPS GDOT comments, easement documents, etc./Control, traverse, recon, data collection etc.	6,100.00
Oxford Historical Cemetery	Donation from Stu Segall Productions	5,000.00
Sumner Meeker, LLC.	Prep for dispositions, emails, etc. E. Clark St. property	1,721.32
Woco Pep Oil, Inc.	Fuel charges for December Inv#7421	2,782.52

16. Executive Session – Real Estate / Personnel.

17. Adjourn